



*The Independent Student Coalition for an International Criminal Court:
Information on Attending the Assembly of States Parties of the International Criminal Court*

Introduction

The Independent Student Coalition for the International Criminal Court (the “ISC-ICC”) would like to extend this invitation to its members and other eligible candidates to attend the second meeting of the Assembly of States Parties (“ASP”) of the International Criminal Court (“ICC”). The Conference is scheduled to take place at UN Headquarters in New York City. The selected delegates will follow the proceedings of the ASP on:

1. April 21-23, 2003: Committee on Budget Nominations, Election of Prosecutor
2. August 4-8, 2003: Budget and Finance
3. September 8-12, 2003: Second Resumed Session

Eligible candidates will participate in the Conference as delegates of the ISC-ICC, through its organizational membership in the NGO Coalition for an International Criminal Court (the “CICC”). The CICC consists of numerous internationally recognized non-governmental organizations based around the world. The role of the CICC is twofold in that it attempts to (1) serve as an entity preserving official records of the ASP, and (2) ensure a favorable interpretation of the Rome Statute to the membership of the Coalition. Therefore, the work of the eligible members goes beyond the course of the meetings of the ASP.

Eligible candidates will arrive to New York City on Saturday prior to the Conference and depart on the day following its conclusion. All selected delegates must attend an ISC-ICC briefing on the Sunday preceding the Conference. Eligible candidates will participate in formal and informal meetings of the ASP, ASP Working Groups, including CICC NGO Experts Teams, CICC NGO Expert Briefings, and CICC Strategy Meetings.

Eligibility

To be eligible to attend the ASP through the auspices of the ISC-ICC, one must:

- (1) Be an ISC-ICC member. To apply, please forward the attached application to the address indicated on the application along with the appropriate membership fee.
- (2) Be currently enrolled in a US accredited colleges, graduate or postgraduate institution.
- (3) Be a US citizen or permanent resident. Individuals with H1 or other student-type visas may not apply.¹
- (4) Have a working knowledge of the ICC, ASP, the Rome Statute and all related treaties and conventions.
- (5) Share the philosophy of ISC-ICC. *See, Commitment to Cause below.*
- (6) Have:
 - a. Typing speed of at least 60 wpm; or knowledge of shorthand or other speedy note-taking technique(s);
 - b. Access to a laptop computer;
 - c. Full-time availability (i.e. 9 a.m. through 9 p.m.) for the duration of the conference. All selected candidates must remain at the vicinity of the conference for the duration of each session. Non-compliance with this requirement will result in the revocation of the conference accreditation.

Note: Preference is given to applicants with prior Preparatory Commission/ASP experience.

¹ If holding citizenship with any of the European countries and currently attending a program in jurisprudence, please contact the European Law Students Association (ELSA) at www.elsa.org for accreditation for the conference through ELSA. Please note that ELSA is not affiliated with ISC-ICC. For more information about non-US based student organizations sponsoring attendance at the ASP meetings, please contact Esti Tambay at esti@isc-icc.org or Irina Kebreau at Irina@isc-icc.org.



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Sessions

The ASP meetings of 2003 will be held at the United Nations Headquarters in New York:

1. April 21-23, 2003: Committee on Budget Nominations, Election of Prosecutor
2. August 4-8, 2003: Budget and Finance
3. September 8-12, 2003: Second Resumed Session

Eligible applicants may apply to attend one or more sessions. Please indicate the session of interest in your application.

The ISC-ICC will provide letters to professors and/or academic deans confirming attendance at the Conference for eligible candidates upon request.

Eligible candidates are expected to attend formal and informal meetings of the ASP, which convene daily from Monday through Friday, 10 a.m. through 6 p.m. Candidates will also attend meetings of CICC – including CICC NGO Expert Teams, CICC NGO Expert Briefings, and CICC Strategy Meetings – as well as ISC-ICC meetings, and any additional meetings of their respective NGO Expert Teams during or beyond the normal working hours. Candidates should expect to work after the conclusion of the daily meetings of the ASP.

Eligible candidates will arrive in New York City on the Saturday prior to the Conference, to attend orientation sessions of the CICC and an ISC-ICC briefing on the Sunday preceding the Conference. Candidates will depart on the day following the conclusion of the Conference in order to allow time to furnish reports of the committees (NGO Expert Team reports and CICC NGO Expert Briefings reports) to CICC and ISC-ICC.

Preparation

Candidates attending the ASP must have a working knowledge and thorough understanding of the Rome Statute and other relevant documents. On the Sunday prior to the Conference, the ISC-ICC will provide an orientation and training session for all eligible candidates. Additionally, a summary of all topics on the agenda for the Conference will be provided to all eligible candidates prior to the beginning of the Conference. Background documents, including reports of prior ASP meetings, will be available on the ISC-ICC website at <http://www.isc-icc.org>.

Expectations

All eligible candidates are expected to behave appropriately as representatives of the CICC and the ISC-ICC. Thus, any representations made in or outside of the Conference will be treated as statements of those organizations. It is expected that views of the members of the CICC may not correspond to those of the ISC-ICC or individuals within the organization(s); therefore, candidates are expected to carry out their discourse **diplomatically** and **politely** throughout the Conference.

Candidates attending the Conference will be treated as members of the Non-Governmental Organization core. Dress code for the Conference is Western Business to Business Casual attire. Candidates who do not comply with this requirement will not be allowed to participate in the Conference.

Substantive Work

Eligible candidates will be assigned to one (or more) CICC NGO Expert Teams to follow, if applicable, the proceedings of Working Groups of the ASP for the duration of the Conference. ISC-ICC will inform eligible candidates of the finalized ASP agenda, with a list of Working Groups, as soon as it is made available by the Bureau of the ICC.



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As part of the CICC NGO Expert Teams, candidates will follow and report on the proceedings of the Working Group to which their team is assigned, if the ASP organizes such Working Groups. Each Working Group will meet daily formally and/or informally. Candidates are required to attend all formal meetings of their assigned Working Group. The role of the candidates during the formal meeting is limited to observer status. At this time, candidates assigned to the Working Group will record all proceedings of the meeting. Candidates are encouraged to monitor informal meetings of the Working Group. Although informal meetings are closed to observers, most of the work of the Coalition is done during these meetings through informal “lobbying” of UN delegates.

Additionally, candidates are required to attend all daily CICC strategy meetings and CICC team meetings.

Candidates will prepare daily substantive reports on their Expert Team to the CICC and ISC-ICC and a conference report at its conclusion. Candidates must also attend NGO Expert Briefings on ICC-related issues (such as Universal Jurisdiction or Implementation) and Caucus meetings (such as the Women’s and Children’s Caucuses). Candidates will also attend receptions and other scheduled meetings with diplomats attending the Conference. Delegates will provide reports of these meetings.

Badges

All candidates must wear at all times an official United Nations photo ID. Badges are required to enter the secured areas of the United Nations not open to the public. Depending on the security procedures of the UN, official ASP badges may also enable candidates to enter the UN building through the staff entrance, instead of waiting in line at the visitor’s entrance.

The ISC-ICC will take candidates to receive badges from the UN on the morning of the first day of their ASP session, prior to the opening ceremony.

Expenses

The ISC-ICC is currently working to raise funds that would enable the organization to cover the cost of lodging near the UN in New York City. Any lodging fees that the organization is not able to cover will have to be paid for by the candidates themselves, although it is hoped that the fundraising will be successful and this will not be necessary.

If successful in raising funds for lodging expenses, ISC-ICC will house all eligible candidates at the Vanderbilt YMCA located at 224 East 47th Street (between 2nd and 3rd Avenues) in New York City, just 2 blocks away from the UN. Please note that the YMCA is a hostel, not a hotel. Therefore, many usual hotel amenities such as in-room telephones and individual bath/toilet facilities are not available at the YMCA. All rooms offered by ISC-ICC are double occupancy. **You may elect to waive the lodging requirement and make other housing arrangements at your own expense.** However, this option is highly discouraged for reasons of conference logistics.

Travel, food and entertainment expenses will not be covered by ISC-ICC.

All accepted applicants will be responsible for a \$25.00 document distribution fee to be paid upon acceptance of the offer to attend.

Internship or Academic Credit

Some professors or academic deans may be willing to offer internship, externship, service, or academic credit for attendance at ASP. Please consult your professor(s)/dean(s) to make specific arrangements. ISC-ICC is willing to certify your attendance at ASP as an internship, externship, or independent study course upon prior written approval from your professor/dean. Should candidates elect to receive credit, ISC-ICC will not be responsible for academic criteria, grading, evaluation, or academic supervision. ISC-ICC will not provide any internship or service stipend.



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In the event that your learning institution is willing to grant academic credit for your participation in the Conference, you should follow the same application process with a separate note advising ISC-ICC of your desire to receive academic credit or complete an intern/externship. You must obtain prior permission from your school for such credit or intern/externship. Please contact Esti Tambay at esti@isc-icc.org to discuss the particular details of this program as it applies to your academic credit or intern/externship.

Commitment to the Cause

Finally, and most importantly, eligible candidates must be fully and genuinely committed to the following principles from Rome Statute to the effective establishment of the Court in The Hague, adopted by Members of the Like Minded Group of Countries:

- (1) To fully safeguard the integrity of the Statute adopted in Rome.
- (2) To work jointly for the Rome Statute's early entry into force.
- (3) To ratify or accede to the Rome Statute as early as possible.
- (4) To complete the remaining tasks assigned to the Preparatory Commission as early as possible.
- (5) To encourage other States, through appropriate contacts and to the extent possible, to ratify or accede to the Rome Statute as early as possible.
- (6) To fully support appropriate planning and practical preparations for the effective establishment of the Court.



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**APPLICATION TO ATTEND A MEETING OF THE ASSEMBLY OF STATE PARTIES OF THE
INTERNATIONAL CRIMINAL COURT**

1. Personal Info	a. Legal Name (Last, First, Middle) _____	
	b. Contact Information:	
	Current Information	Permanent Information
	Address: _____ _____ _____	Address: _____ _____ _____
	Telephone Nos.: _____ _____	Telephone Nos.: _____ _____
Email: _____		
c. Emergency Contact:		
Name: Relationship: Address: Telephone Nos. Email:		
d. Gender: male <input type="checkbox"/> female <input type="checkbox"/>		
e. Legal Status: U.S. Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/>		
2. School Info	a. Name & Address of School: _____ _____ _____	
	Degree: BA/BS <input type="checkbox"/>	Major/Minor: _____
	MA/MBA <input type="checkbox"/>	Major/Minor: _____
Ph.D. <input type="checkbox"/>	Major/Minor: _____	
J.D. <input type="checkbox"/>	Major/Minor: _____	
Other: <input type="checkbox"/>	List: _____	
Expected Year of Graduation: _____		



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4. Essay 1	In 500 words or less, please explain why you are an advocate of an International Criminal Court, and why you feel that active U.S. participation in the establishment of the Court is essential.
5. Essay 2	<i>In 250 words or less, please explain why your candidacy should be preferred to other qualified applicants.</i>



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Application deadlines:

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|--------------------------|-------------------|
| 1. April Conference: | February 28, 2003 |
| 2. August Conference: | May 31, 2003 |
| 3. September Conference: | June 30, 2003 |

Please attach your current resume or CV to this application and return this application along with all supporting materials to:

Ms. Esti T. Tambay
Director
International Outreach & Development
ISC-ICC
6625 Lerner Hall
New York, New York 10027

Or email at esti@isc-icc.org.

For all **electronically transmitted applications**, please submit only ONE (1) document (i.e. insert all supporting documents into your application as additional pages) in Word format entitled "Last Name _ First Name".

If you have any questions or comments regarding this application, please contact Ms. Esti T. Tambay at esti@isc-icc.org.